

## **CITY OF BURBANK**

### **SENIOR LIFEGUARD**

#### **DEFINITION**

Under direction, to be responsible for the operation of a municipal swimming pool on an assigned shift; to act for the pool manager in his/her absence; to perform duties of lifeguard and instructor; and to do related work as required.

#### **ESSENTIAL FUNCTIONS**

Assists pool manager, or in the absence of pool manager, is responsible for all facilities and personnel at a municipal swimming pool; supervises the opening and closing of the pool and maintenance of sanitary and safe conditions; enforces all rules and regulations, maintains discipline; anticipates hazardous conditions and takes precautionary measures; rescues swimmers in distress; renders first aid and Cardiopulmonary Resuscitation; trains lifeguards; organizes and conducts swimming meets; instructs or assists in instructing classes in diving, swimming and lifesaving; tests water, checks equipment; maintains required attendance, financial records and reports; prepares staff work schedules; organizes and conducts special aquatic programs, classes, and swim and diving meets; drives on City business.

#### **MINIMUM QUALIFICATIONS**

##### **Employment Standards:**

- Knowledge of - lifeguarding, lifesaving and first aid techniques; laws relative to the safe and sanitary operation of a pool; the mechanical operation of filtering, backwashing, pumping and chlorination equipment.
- Ability to - oversee the efficient and safe operation of a large municipal pool; supervise the work of other employees; enforce pool rules and regulations and maintain discipline; be alert, attentive, exercise discretion and good judgment; make immediate and proper decisions in cases of emergency; prepare clear and accurate reports; establish and maintain effective working relationships with supervisors, fellow employees, and the public.

**Education/Training:** Graduation from high school and one season's experience as a lifeguard and instructor. NOTE: One season is equivalent to 320 working hours.

**Special Conditions & Requirements:** Applicants must be at least 18 years of age at time of appointment. Must be in good physical condition.

**License & Certificates:** A valid California Class "C" driver's license or equivalent, a valid First Aid Certificate which meets Emergency Medical Service Authority requirements, a valid Water Safety Instructor's Certificate, and a valid Lifeguard Certificate from authorized providers, as determined by the Management Services department, at time of appointment. Valid Cardiopulmonary Resuscitation (CPR) and Communicable Disease Certificates from authorized providers, as determined by the Management Services department, within two weeks of appointment.

#### **SUPPLEMENTAL INFORMATION**

None.